

National Taiwan Normal University Regulations for the Establishment and Management of Centers

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Article 1 The National Taiwan Normal University Regulations for the Establishment and Management of Centers (hereinafter referred to as the “Regulations”) were established in accordance with Article 10 of the NTNU Organizational Charter.

Article 2 Related units must propose rules of establishment (draft) and a business plan for the establishment of a center. Contents must include the purpose of establishment, the center’s mission, organizational structure and operations, specific work items, future development, and self-evaluation method.

Article 3 Centers are divided by their attributes into teaching, research, service, and promotion. Each center determines the ratio of each function and uses it as the basis for evaluation.

Article 4 Centers are divided into university-level, college-level, or department (institute) level based on the scale of operations. Establishment and approval procedures are as follows:

- I. Regulations for the establishment of university-level centers and business plans must be approved by the Research and Development Committee of NTNU and submitted to the General Meeting for approval.
- II. The rules of organization and business plans of college-level or department (institute) level centers must be approved by the college or department (institute) general meeting and submitted to the Administrative Meeting for future reference.

Entry and exit procedures and management regulations for centers shall be separately established.

Article 5 Centers must have self-sufficient funding and must bear electricity fees, telephone fees, venue fees, and maintenance fees. However, if centers carry out NTNU affairs, then the operations shall be funded by NTNU.

Centers shall pay management fees in accordance with NTNU regulations, and any annual surplus shall be handled in accordance with the NTNU Principles for Handling Annual Surplus.

Article 6 Centers do not need to comply with NTNU regulations in the appointment of research, teaching, and administrative personnel, and personnel appointed by centers may not account for NTNU's formal personnel quota.

Article 7 Centers shall have one director to oversee affairs of the center. The director of a university-level center shall be appointed by the President, and serve the same term as the President. The director of a college-level or department (institute) level center shall be recommended by the supervisor of the department to which the center is subordinate, and

appointed by the President. The director shall serve the same term as the supervisor of the department to which the center is subordinate.

The teaching hours of full-time teachers at NTNU who concurrently hold the position of director, deputy director, section chief, or special assistant of a center may be reduced in accordance with the NTNU Teaching Hours Guidelines, and shall be specified in the center's rules of organization, in which the hourly remuneration for the reduced number of teaching hours shall be paid by the center.

The supervisory differential pay for full-time teachers or researchers of NTNU who concurrently hold the position of director, deputy director, or section chief at a center shall be paid by the center.

Article 8 Centers shall conduct evaluations in accordance with Article 10 of the NTNU Self-Evaluation Policy. Evaluation of university-level centers shall be conducted by the Office of Research and Development; evaluation of college-level or department (institute) level centers shall be conducted by the unit to which the center is subordinate. Evaluation reports shall be submitted to the review committee in Article 4 of these Regulations for discussion.

Article 9 These Regulations have been implemented with approvals sought from a General Meeting. The same applies to all subsequent amendments.