

獎勵特殊優秀人才申請操作手冊-教師表現系統

Distinguished Talent Incentive Application Manual- Teacher Performance System

115 年度獎勵特殊優秀人才申請時間為 115. 4. 1-115. 4. 30

屆時將開放申請系統匯入表現系統資料採計分數

本次採計績效表現期間為 112. 1. 1-114. 12. 31

欲申請者請先更新教師表現系統資料

The application period for the 2026 Distinguished Talent Incentive is from

April 1 to April 30, 2026.

During this period, the application system will be open for importing performance data from the Teacher Performance System for score calculation.

The performance evaluation period for this round is from **January 1, 2023, to December 31, 2025.**

Applicants are advised to update information in the Teacher Performance System in advance.

1. 確認是否符合申請條件：

- (1)申請人須為編制內專任教研人員，且申請前一年(113 年第 2 學期及 114 年第 1 學期)課程意見調查平均達 3.5 分以上(新進教師不受此限)。
- (2)獲「新聘特殊優秀人才辦法」獎勵者若於期滿前申請本獎勵，僅得採計任職本校專任教師期間之資料，獲獎勵後新聘特殊優秀人才獎勵所餘期間自動失效。(新聘特殊優秀人才辦法規定)
- (3)被借調人員不得於同一期間重複領取原任職機構及借調單位之研究獎勵金。(國科會規定)

1. Applicants shall gain the following qualifications.

- (1) Certified NTNU full-time faculty members who have received an average score of 3.5 points or above in the Student Opinion of Instruction Survey during the year before application (does not apply to newly appointed faculty members)
- (2) For recipients of "Newly Appointed Distinguished Talent Incentive" who are still in the incentive period and apply for the "Distinguished Talent Incentive", only performance data during their employment as certified faculty member at NTNU can be calculated. After receiving Distinguished Talent Incentive, the remaining period of the Newly Appointed Distinguished Talent Incentive will be automatically invalidated.
- (3) Seconded faculty members shall not receive research incentives/rewards from both NTNU and their seconded organization during the same period.

2. 詳閱申請表採計項目內容，以確認個人近三年表現(112.1.1~114.12.31)符
合計點之項目：研發處網頁/企劃組/彈性薪資暨獎勵專區/獎勵特殊優秀人
才/申請指引/本校獎勵特殊優秀人才辦法申請表-格式)
https://www.acad.ntnu.edu.tw/zh_tw/dsp/2201p

2. Read the application form carefully. Make sure the performance in the past 3
years (from 2023 to 2025) meets the standards required for each point.
(Website of Office of Research and Development / DSP/ Flexible Salary and
Incentive / Distinguished Talent Incentive)

1. 填寫教師表現系統: Fill in Teacher Performance System:

(1) 至校內行政入口網站 Sign in NTNU iPortal

The screenshot shows the NTNU iPortal homepage. At the top, there is a navigation bar with links for '網站導覽' (Website Navigation), '學生' (Student), '教職員' (Faculty/Staff) (highlighted with a yellow box), '校友' (Alumni), '訪客' (Guest), 'English', and '主站首頁' (Main Home Page). Below the navigation bar, there is a search bar with fields for '帳號' (Account) and '密碼' (Password), and a 'GO' button. A red box highlights the '教職員' link in the navigation bar, and a red callout box points to the '帳號' and '密碼' fields with the text '2. 輸入個人帳號、密碼' (2. Enter personal account number and password).

教職員

資訊服務

- 研發處網頁
- VPN服務
- 無線網路
- 數位學習平臺
- 網際網
- 數位典藏平臺
- 學生事務處服務子網
- 研究發展處服務子網
- 人事處服務子網
- 主計室服務子網
- 個人儲存庫

校務行政系統

- 推動系統
- 校務行政專用網
- 國民評議平臺核檢系統
- 公文線上簽核系統(計畫、人事及併任辦理)

研究服務

- 教師評議相關服務
- 議會研究暨政策諮詢資訊
- 校內外補助獎勵相關服務
- 縱橫研究計畫相關服務
- 獎勵議題申請使用相關服務
- 高學位論文合子計畫

圖書館服務

- 館藏查詢
- 圖書借閱

校園生活

- 校園休閒智慧產權諮詢
- 中華書局

教學服務

- 新版Moodle 2數位學習平台
- 舊版Moodle 數位學習平台
- 日期學期教務資訊系統(課務、成績等業務)
- 在職專班教務資訊系統(課務、成績等業務)
- 教育實習作業系統

場地租借

- 議會館國際會議廳
- 資訊中心電腦教室
- 運動場籃球場
- 通修道廣場院場地及教室租借
- 教室預約狀況查詢
- 校本部公共場地租借
- 公館校區公共場地租借
- 短宣劇場租借

住宿資訊

- 宿舍查詢

(2) 展開「研發處相關系統」/「本校教師表現及系所績效管理系統(新版)」

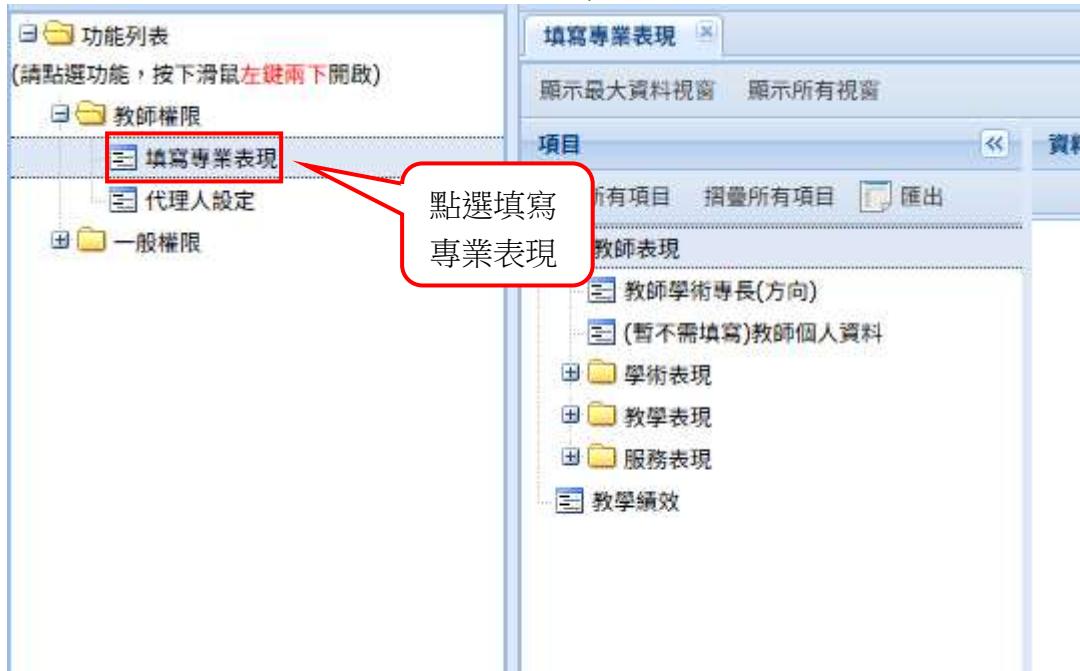
Click “System of Office of Research and Development” / “Teacher Performance and Department Achievement Management System”

(English Version) Research and Development Related System/Teacher Performance and Department Achievement Management System



(3) 點選填寫專業表現，即出現各填報項目

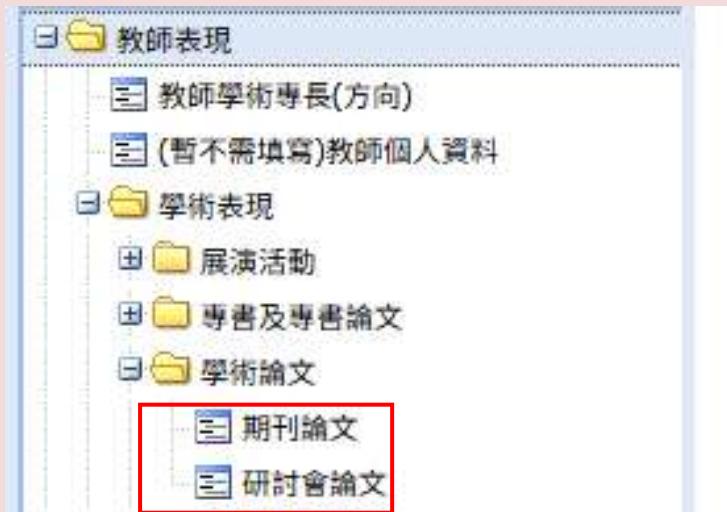
Click “Enter Professional Performance”, and the items to be filled in show.



(4) 計分項目對應「教師表現及系所績效管理系統」之填報欄位對照說明

Instructions on the score earned and the corresponding columns in “Teacher Performance and Department Achievement Management System”

提升研究影響力 Elevate Research Influence



※學術論文或專書(含單篇)須為第一作者或通訊作者(論文作者頁若有述明等同第一順位作者之貢獻度，即可以同順位計分)、第二作者分數以 50% 計算、第三作者以後分數以 20% 計算 (專書不適用第三作者以後之計分)，另，於博士班及博後時期發表之論文，分數以 50% 計算。

Applicant shall be the first author or corresponding author of the original papers or books (including book chapters), and credits for the second author is counted as 50%, and 20% for the third author or below (book is not applied to credit counted for the third author or below). Also, the credit of papers published during PhD or Postdoc is counted half.

※校內教師同著並分居第一及通訊作者時，若 2 位師長均提送申請，則分數折半計算(於匯入申請系統時勾選折半)，如欲以全分數計算，請合著者事先協調由一人提出申請。

When two NTNU faculty members have co-authorship and are the first and the corresponding author respectively, the credits will be counted half if they both submit the application; but if not, then it will be counted as full credits. To count full credits, the co-authors must coordinate beforehand.

※In Press 者須俟正式出版後始得計入；Publish Online 論文如提出申請，其正式刊登後申請本獎勵時不得修改發布日期(須以第一次提出申請之年份為準)。

Papers marked as "In Press" will not be counted until formal publication. For Online publications, if the publication date has already been used as the basis for applying for this incentive, the publication date of the paper cannot be modified after subsequent print publication. (the publication year for its first application can't be changed afterward when applying "Distinguished Talent Incentive").

※書評不列入學術論文計分。

Book review is not counted as academic paper.

Science, Nature	<p>※ 請務必上傳論文全文 (若沒有論文全文 PDF 檔，則上傳論文首頁，包含標題、作者、刊期)，非第一作者但為通訊作者，請上傳通訊作者證明，如論文首頁 (有註記通訊作者)。</p> <p>※ Upload the full paper (If there is no PDF file of the full paper, upload the cover page of the paper, including title, author, and publication number). If the teacher is not the first author but the corresponding author, upload the certificate of corresponding author (e.g. cover page of the paper that marks the corresponding author, or the acceptance letter.)</p> <p>上傳論文全文抽印本: <input type="file"/></p> <p>是否為通訊作者: <input checked="" type="radio"/> 為通訊作者 <input type="radio"/> 非通訊作者</p> <p>擔任通訊作者證明: <input type="file"/></p>
Scopus 百分比四 捨五入至 整數 ranking percentiles to the nearest integer	<p>SJR ranking 前 5% top 5%</p> <p>SJR ranking 前 25% top 25%</p> <p>SJR ranking 前 50%(含 50%) top 50% (inclusive)</p> <p>SJR ranking 後 50%(51%後) last 50%</p> <p>※ Scopus 期刊論文及研討會論文務必於「期刊是否收錄於 Scopus 資料庫」欄位勾選，並勾選「期刊之 Scopus 領域別」(查詢方式 https://reurl.cc/NN9krk)</p> <p>For Scopus journal papers and conference papers, click “Yes or “No” from “Scopus Journal” and select the discipline from “Academic Discipline of the Journal in Scopus” .</p> <p>期刊是否收錄於Scopus資料 庫: <input type="checkbox"/></p> <p>※ 需填 SJR 值百分比者(以論文實際出版年查詢，如最新年度排名資料尚未公告，始得以前一年度排名資料查詢；之前年度資料如曾以前一年度排名查詢者，請更新至最新資訊)</p> <p>Look up the SJR ranking percentile for the journal based on its publication year</p> <p>※ 請於上傳 SJR(Scopus)證明欄上傳 Scopus 資料庫 SJR 值期刊排序查詢網頁 PDF 檔(範例如下)。 SJR 排名須查詢至次領域</p> <p>Upload the PDF file of the SJR rank searching page to the column “Upload SJR Evidence (Scopus). (The SJR percentile needs to be calculated down to the subdiscipline)</p>

<p>TSSCI、THCI 期刊 TSSCI、THCI Journal</p> <p>其他具審稿機制(含國科會人涉期刊評比第三級期刊及其他有 ISSN 之期刊論文)</p> <p>Other Journals with Peer Review Mechanism (including Level 3 journals under the NSTC Humanities and Social Sciences Journal Ranking and other journal articles with an ISSN)</p>	<div style="border: 1px solid #ccc; padding: 10px;"> <p style="text-align: center; margin-bottom: 5px;"> Social Sciences 1.主學科 Education 2.次領域 All regions / countries All types 2020 3.選擇年份 </p> <p style="text-align: center; margin-bottom: 5px;"> <input type="checkbox"/> Only Open Access Journals <input type="checkbox"/> Only Scielo Journals <input type="checkbox"/> Only Web Journals </p> <p style="text-align: center; margin-bottom: 5px;"> Display journals with at least 0 Citable Docs. (years) Apply </p> <p style="text-align: right; margin-bottom: 5px;"> ↪ Download data ↪ 下載 excel ↪ 總期刊數 </p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>Title</th> <th>Type</th> <th>SJR</th> <th>H index</th> <th>Total Docs. (2020)</th> <th>Total Docs. (3years)</th> <th>Total Refs. (2020)</th> <th>Total Cites. (3years)</th> <th>Citable Docs. (years)</th> <th>Cites / Doc. (2years)</th> <th>Ref. / Doc. 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(please update the FWCI value ever year before application)</p> </div> <div style="border: 1px solid #ccc; padding: 10px; margin-top: 10px;"> <p>FWCI值(領域加權引用影響指數): <input type="text"/></p> <p>上傳FWCI值證明: <input type="file"/></p> <p style="color: red; margin-top: 5px;">※ 若有屬 TSSCI 或 THCI 論文，請於上傳 TSSCI, THCI 收錄名單證明欄上傳佐證資料</p> <p>If there is TSSCI or THCI paper, upload evidence (the searching page of TSSCI & TSCI list) to the column of “Upload related Certificate (TSSCI, THCI-Core archive list or JCR evidence)”.</p> <p style="color: red; margin-top: 5px;">※ 其他具審稿機制(有 ISSN)之期刊論文，亦請收錄證明欄上傳具 ISSN 號碼版權頁佐証資料。</p> <p>For journal papers with review mechanism (with ISSN number), upload the copyright page with ISSN number to the column of “Upload related Certificate”.</p> </div>	Title	Type	SJR	H index	Total Docs. (2020)	Total Docs. (3years)	Total Refs. (2020)	Total Cites. (3years)	Citable Docs. (years)	Cites / Doc. (2years)	Ref. / Doc. 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上傳TSSCI, THCI收錄證明

(或JCR、其他具ISSN期刊證

明):

※ 如該篇論文係屬與國際學者合著者，務必於「是否與國際學者合著」及「合著之國際學者姓名及機構」欄位填寫相關資料(參看表現系統內填表說明)。

If the paper is co-authored with international scholars, enter the data in related columns.

是否與國際學者合著: 是 否

合著之國際學者姓名及機構:

※ 須提供佐證資料而未提供者，申請系統將無法採計點數。

For items that require certificate, points will not be counted if no certificate is provided.

※ 研討會論文係指 SJR 百分比前 50%且為全文(full paper)的論文，不採計海報型式發表及摘要。

Conference paper is referred to the top 50% of SJR and should be the full paper, the poster-form publication and summary will not be counted.

教師表現

教師學術專長(方向)

(暫不需填寫)教師個人資料

學術表現

展演活動

專書及專書論文

學術論著專書

學術專書單篇(章)

正式出版之大學教科書

其他著作

※申請本獎勵之專書，須送本校圖書館出版中心審核，並依評審分數分置不同等級及分數，不包括手冊、教科書、文藝創作、翻譯著作、編注、譯注或已發表之論文彙編(論文集之計分歸至專書單篇計分)等。教科書之認定、注(釋)書籍及其他不同屬性之專書是否符合學術專書定義，須送出版中心確認後始送審。

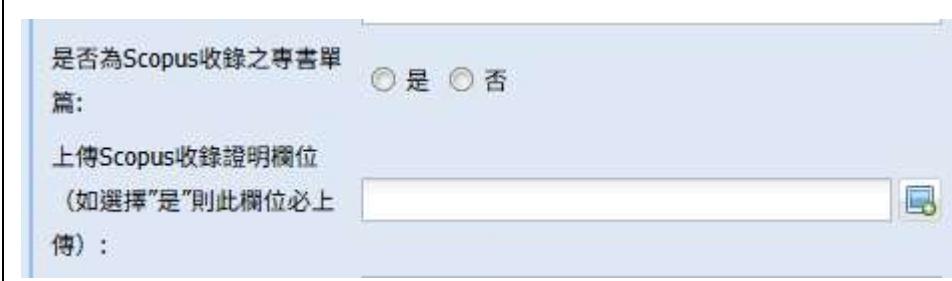
Books that are applied for the incentive shall be submitted to National Taiwan Normal University Press for review, and be given different grades and credits in accordance with review grades, and this is not applied to manuals, textbooks, literary and artistic creations, translation books, editing annotations, translation annotations, and published paper compilation (credits of paper collection are attributed to book chapter), and so on. Whether the textbook, annotation (translation) books, and other books with different attributes meet the requirements of academic books shall be confirmed by NTNU Press before submission for review.

※2人以內之合著專書比照論文發表作者順序計分，3人(含)以上之合著不列入專書計分，僅列入專書單篇計分。

Co-authorship within two people can be submitted for credit counting (in accordance with the order of

paper publication authors); co-authorship of more than three people (inclusive) are not counted as books, but as book chapter.

※升等送審專書若不送出版中心審查分級，可以專書分級中之甲等專書計分，並請上傳相關證明。If books for promotion review are not submitted to NTNU Press for ranking review, they may be counted as grade A, and please upload relevant certificates.

<p>學術論著專書（須具ISBN） Academic articles and books (must have ISBN)</p>	<p>※ 請務必填寫作者順位及於相關證明欄上傳版權頁，專書單篇者除版權頁外亦請上傳單篇之首頁（含作者順序）。</p> <p>Enter the order of author and upload copyright page to related column. For academic book chapters, upload copyright page and the cover page of the chapter (including order of author)</p> <p></p> <p>※ 有關論著專書之分級計點，請於審查分級證明欄上傳獲審查通過證明資料(本校出版中心提供)；若為升等著作代表者，請於此欄位上傳相關證明。</p> <p>For points earned from academic books, upload certificate offered by NTNU Press to the column "Evidence of Review Result". If the publication is for promotion, upload related certificate to the column.</p> <p></p>
<p>學術專書單篇(章)（須具ISBN） Book Chapter</p>	<p>※ ISBN 為必填欄位 "ISBN" is a required field</p> <p></p> <p>※Scopus收錄之專書單篇須上傳收錄查詢頁面為證明。 "SCOPUS Indexed Book Chapter" data must update and provide supporting documents</p> <p></p> <p>※非Scopus收錄之學術專書單篇同一本專書最多採計三篇 a maximum of three chapters from the same book may be counted.</p> <p>※ 未提供佐證資料者，申請系統將無法採計點數。 points will not be counted if no certificate is provided.</p>

※本項目不須於表現系統新增資料，請直接於申請系統新增資料處新增

This item does not require adding data in Teacher Performance system. Please add the data directly in the application system.



於直轄市以上具審查機制之展演場地展演(學院認可名單場地)

Performing at exhibition venues with a review mechanism at the municipal level or above (Venues listed on the accredited roster by the college)

※直轄市以上具審查機制場地(學院認可場地)認定、場次計算方式須參照藝術、音樂學院教師評鑑準則規定。

※新增案件須上傳可供審核展演資訊之佐證資料始得計分，資料不全者不予採計。

The recognition of municipal level (or above) venues with review mechanisms and the calculation method for performance sessions shall be conducted in accordance with the Regulations for Faculty Evaluation of College of Arts and College of Music.

The items added in the application system must be accompanied by the upload of supporting documentation. Cases with incomplete data will not be scored.

提昇產學合作 Promote Industry-academia collaboration

Projects with insufficient allocation of administrative management fees shall not be included in the performance evaluation under this item.

本項目下各類型計畫不重複認列

計畫如有管理費提列不足情形不得列入本項目績效

※國科會研究計畫、政府、民營機構產學合作及其他計畫，申請人須擔任計畫主持人者始得計算。

To be adopted in the incentive, applicant shall be the principal investigator of NSTC research projects, Non-NTSC Government Project, academia-industry cooperation projects (funded by industry, foundation, and other private institutions), and other projects.

※國科會計畫

(1)多年期計畫之每一年計畫以一件計算，請分年填具計畫金額(一年算一件，以核定清單為準)。Every year's project of NSTC multi-year projects is counted as one piece, and applicant shall fill in the project amount for each year (one year as one project).

(2)計畫執行單位須為本校，國科會計畫須為與學術研究相關之專題研究計畫，國科會補助國外短期訪問、出席國際會議、舉辦國際研討會、國科會人社中心補助案等不予以列入。

The project must be executed by NTNU, and NSTC projects must be project-based research grants related to academic research.

(3) 國科會單一整合型計畫，子計畫主持人亦算主持一件計畫，得納入計分。(須以計畫書中擔任子計畫主持人之頁面佐證，並提供各計畫主持人執行金額分配之佐證俾計算分數)

For NSTC single integrated project, sub-investigator is seen to host one project and may be counted.

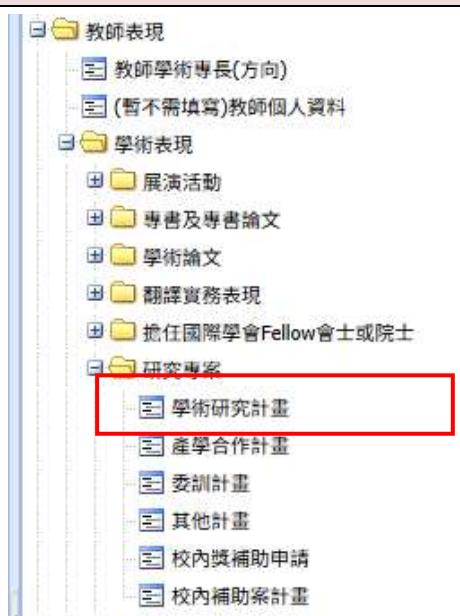
(Evidence of serving as a sub-project leader in the project proposal and evidence of the distribution of execution amounts by each project leader must be provided for credit calculation.)

國科會研究計畫
(含國科會產學合作計畫)

國科會產學合作計畫，視為
國科會計畫，請填於本項
目，以正確計算點數

NSTC Project (including
NSTC industry-academia
collaboration project)

Projects with
insufficient allocation
of administrative
management fees shall not
be included in the
performance evaluation
under this item.



※日期及計畫總金額請務必要填寫，多年期計畫請分年填具，並上傳
分年核定清單。

Select the date and enter the total amount of project. For the multiple year projects, enter the data on a yearly basis, and upload approval list.

計畫總金額(國科會多年期計畫分年金額、單一整合型計畫子計畫執行金額；只可填入阿拉伯數字，不可含符號、國字):

※國科會單一整合型計畫，子計畫主持人請於「參與計畫身份別」選項選擇「主持人」並上傳計畫書中擔任子計畫主持人之頁面，及提供各計畫主持人執行金額分配之佐證(請於計畫總金額填寫子計畫主持人分配執行之金額)。

For NSTC single integrated project, sub-investigator is seen to host one project and may be counted. (Evidence of serving as a sub-project leader in the project proposal and evidence of the distribution of execution amounts by each project leader must be provided for point calculation.)

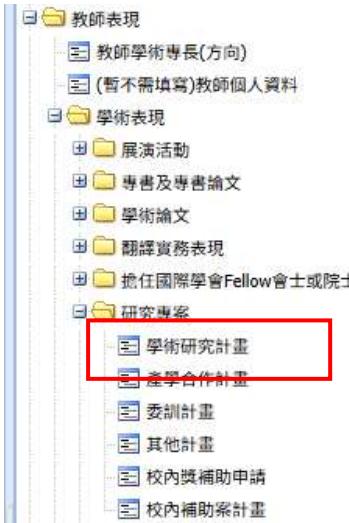
參與計畫身份別:	<input type="text"/>
計畫核定金額(不含自籌款；只可填入阿拉伯數字，不可含符號、國字):	<input type="text"/>
本校配合款(只可填入阿拉伯數字):	<input type="text"/>
相關證明:	<input type="text"/>

教師表現	<input type="checkbox"/> 教師學術專長(方向)
	<input type="checkbox"/> (暫不需填寫)教師個人資料
學術表現	<input type="checkbox"/> 展演活動
	<input type="checkbox"/> 專書及專書論文
	<input type="checkbox"/> 學術論文
	<input type="checkbox"/> 翻譯實務表現
	<input type="checkbox"/> 擔任國際學會Fellow會士或院士
研究專案	<input type="checkbox"/> 學術研究計畫
	<input type="checkbox"/> 產學合作計畫
	<input type="checkbox"/> 委訓計畫
	<input type="checkbox"/> 其他計畫
	<input type="checkbox"/> 校內獎補助申請
	<input type="checkbox"/> 校內補助累計

非國科會政府計畫管理費
Non-NTSC Government Project

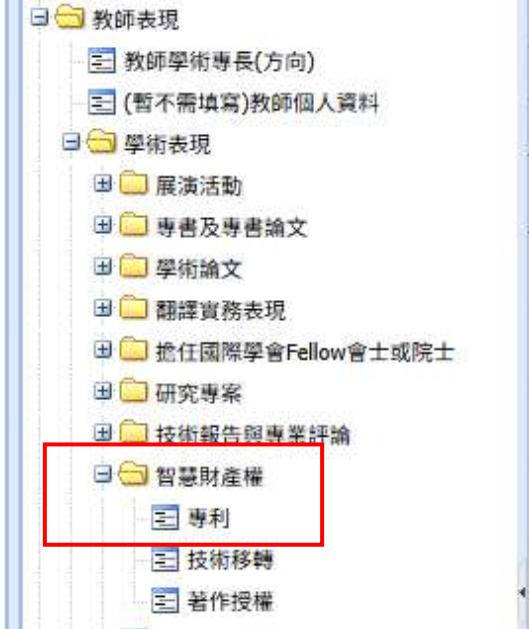
計畫委託單位:	<input type="text"/>
其他委託單位:	<input type="text"/>
參與計畫執行單位:	<input type="text"/>
主要執行計畫單位名稱:	<input type="text"/>
協同執行計畫單位名稱:	<input type="text"/>
計畫名稱:	<input type="text"/>

	<p>※非國科會政府計畫請於計畫委託單位選取「<u>教育部</u>」或「<u>其他政府部門</u>」，</p> <p>計畫所屬類別: <input type="text" value="教育部-教學實踐研究計畫"/> 計畫結束日期: <input type="text" value="教育部教學實踐研究計畫年度績優計畫"/> 參與計畫身份別: <input type="text" value="教育部-大學社會責任實踐計畫(USR)"/> 計畫核定金額(不含自籌款； 只可填入阿拉伯數字，不可 含符號、國字): <input type="text" value="國科會產學合作計畫先導型開發型應用型"/> 本校配合款(只可填入阿拉伯 數字，不可含符號、國字): <input type="text" value="國科會補助前瞻技術產學合作計畫產學大聯盟"/> 其他參與計畫單位: <input type="text" value="國科會補助產學技術聯盟合作計畫產學小聯盟"/> 其他參與計畫單位資助金額 (只可填入阿拉伯數字，不可 含符號、國字): <input type="text" value="國科會科普產品製播推廣產學合作計畫"/> 國科會產學研發聯盟合作計畫 國科會國際產學聯盟計畫 國科會研發成果萌芽計畫 國科會創新營運模式產學研價值創造計畫 其他(非上述列舉之計畫) <input type="text" value=""/></p>
	<p>計畫所屬類別請選擇「<u>其他</u>」，並請務必填寫<u>管理費金額</u>及檢附佐證資料(核定經費表)。管理費提列不足者不得列入本項目績效</p> <p>For Management fees of Non-NTSC Government Project The “project commissioning organization” should select "Ministry of Education" or "Other Government Departments", the “type of project” should select "Other" and please fill in the management fee amount and attach the supporting documents.</p> <p>管理費(只可填入阿拉伯數字，不可含符號、國字): <input type="text"/></p> <p>相關證明: <input type="text"/></p>
<p>非政府計畫管理費 Non-Government Projects (funded by industry, foundation, and other private institutions)</p>	<p><input type="checkbox"/> 學術表現 <input type="checkbox"/> 展演活動 <input type="checkbox"/> 專書及專書論文 <input type="checkbox"/> 學術論文 <input type="checkbox"/> 翻譯實務表現 <input type="checkbox"/> 擔任國際學會Fellow會士或院士 <input type="checkbox"/> 研究專案 <input type="checkbox"/> 學術研究計畫 <input type="checkbox"/> 產學合作計畫 <input type="checkbox"/> 委訓計畫 <input type="checkbox"/> 其他計畫 <input type="checkbox"/> 校內獎補助申請 <input type="checkbox"/> 校內補助案計畫</p> <p>※非政府計畫均須以本校名義簽約者始得採計，並請務必填寫管理費金額及檢附佐證資料(產學合作計畫書及經費表)，管理費提列不足者不得列入本項目績效</p> <p>Points of Non-Government Projects may be counted only if the projects are</p>

	<p>signed in the name of NTNU. Enter numbers in the column of management fee and upload project collaboration contract. For projects that have applied for exemption from management fee supplement, points will not be counted.</p> <p>管理費(只可填入阿拉伯數字, 不可含符號、國字): <input type="text"/></p> <p>相關證明: <input type="text"/></p> <p>※「參與企業名稱」請務必填寫, 如為財社團法人名稱亦填入此欄位。 Please make sure to fill in the "name of participating corporations"</p> <p>參與企業名稱: <input type="text"/></p> <p>※計畫起訖日請務必填寫, 非政府計畫, 須以結案方能採計, 系統將抓取計畫結束日期為採計依據。 Please fill in the start and end date of the project, as the system will use the end date of the project as the basis for calculation.(Non-Government Projects)</p> <p>計畫結束日期: <input type="text"/></p>
<p>教育部教學實踐研究計畫 MOE Teaching Practice Research Project</p> <p>教育部大學社會責任實踐計畫(USR) USR Project</p>	<p></p> <p></p> <p>※請填寫計畫委託單位「教育部」並選擇計畫所屬類別 The “project commissioning organization” should select "Ministry of Education" and check the “type of project”</p>

	<p>計畫所屬類別:</p> <p>計畫結束日期:</p> <p>參與計畫身分別:</p> <p>計畫核定金額(不含自籌款， 只可填入阿拉伯數字，不可 含符號、國字):</p> <p>本校配合款(只可填入阿拉伯 數字，不可含符號、國字):</p> <p>其他參與計畫單位:</p> <p>其他參與計畫單位資助金額 (只可填入阿拉伯數字，不可 含符號、國字):</p> <p></p> <p>※教育部教學實踐研究計畫多年期計畫請分項填寫。 For multi-year MOE Teaching Practice Research Projects, please list each year separately.</p> <p>※教育部大學社會責任實踐計畫(USR)請務必填寫<u>計畫核定金額</u>以正確計算點數。 For USR projects, be sure to fill in the “amount of approved project funding” column to calculate the points correctly.</p> <p>計畫核定金額(不含自籌款； 只可填入阿拉伯數字，不可 含符號、國字):</p> <p>※請於相關證明欄位上傳核定資料，USR 計畫務必上傳核定經費表 Please attach the supporting documents.</p> <p></p>
<p>擔任深耕計畫特色領域 中心總主持人、教育部大 專校院學生雙語化學習 計畫總主持人 Served as the overall project host of The “Featured Areas Research Center Program of Higher Education Sprout Project” or “MOE The Program on Bilingual Education for Students in College</p>	<p></p> <p>※擔任深耕計畫特色領域中心總主持人、教育部大專校院學生雙語化學習系計畫總主持人者，請於「是否屬全校大型計畫」欄位請選擇「是」 Under the "Whether the proposal belongs to university-level project" column, please select "Yes".</p>

	<p>是否屬全校性大型計畫(如教育部頂大計劃、深耕計畫、特色研究中心計畫):</p> <p>※「參與計畫身分別」勾選「本人為深耕計畫特色領域中心總主持人」或「本人為教育部大專校院學生雙語化學習計畫總主持人」，並上傳佐證。</p> <p>For "Identity of Participants in Project", choose "深耕計畫特色領域中心總主持人" or "教育部大專校院學生雙語化學習計畫總主持人"</p> <p>參與計畫身份別:</p> <p><input type="checkbox"/> 總主持人</p> <p><input type="checkbox"/> 主持人</p> <p><input type="checkbox"/> 分項計畫主持人</p> <p><input type="checkbox"/> 協同/共同主持人</p> <p><input type="checkbox"/> 本人為深耕計畫特色領域中心總主持人</p> <p><input type="checkbox"/> 本人為教育部大專校院學生雙語化學習計畫總主持人</p> <p>相關證明:</p>
<p>擔任推動全校性大型計畫(該計畫總主持人為本校校長)的主持人或共同主持人</p> <p>Served as the project host or co-host of a major university-wide project (the overall project host is the president)</p>	<p>學術表現</p> <p>展演活動</p> <p>專書及專書論文</p> <p>學術論文</p> <p>翻譯實務表現</p> <p>擔任國際學會Fellow會士或院士</p> <p>研究專案</p> <p>學術研究計畫</p> <p>產學合作計畫</p> <p>委訓計畫</p> <p>其他計畫</p> <p>校內獎補助申請</p> <p>校內補助案計畫</p> <p>※請務必於「是否屬全校性大型計畫(如教育部頂大計劃、深耕計畫、特色研究中心計畫)」欄位勾選，選擇參與計畫身分別並上傳佐證。</p> <p>Select "Yes" column of "whether the proposal belongs to university-level project" and upload certificate.</p> <p>是否屬全校性大型計畫(如教育部頂大計劃、深耕計畫、特色研究中心計畫):</p>

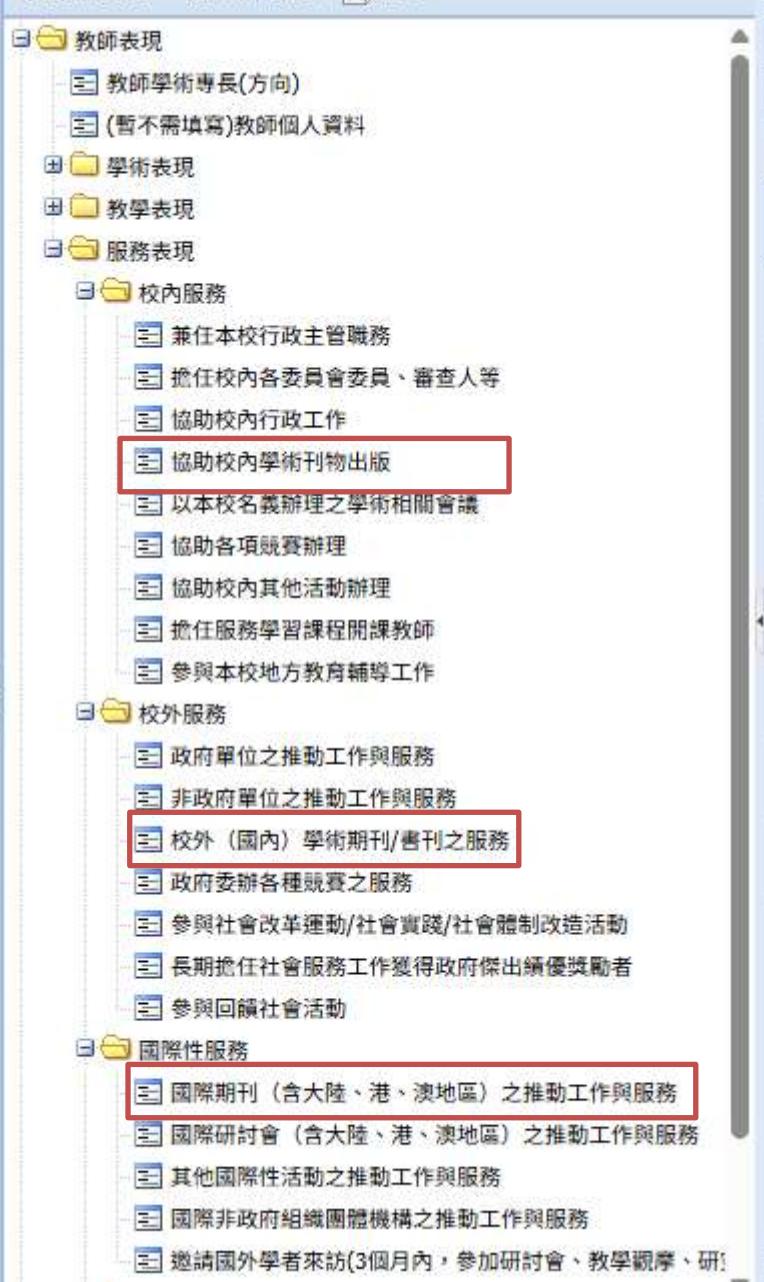
	<p>參與計畫身份別:</p> <p><input type="checkbox"/> 總主持人</p> <p><input type="checkbox"/> 主持人</p> <p><input type="checkbox"/> 分項計畫主持人</p> <p><input type="checkbox"/> 協同/共同主持人</p> <p>相關證明: <input type="text"/> </p>
<p>技術移轉與著作授權及本校研發成果衍生新創企業授權金及衍生利益金累計金額達新臺幣每10萬元為級距,每一級距30點,不及10萬元者以30點計(含依本校規定成立之新創公司但不包括國科會先期技術移轉授權金)</p> <p>Cumulative amount of license fees and royalties from spin-offs via technology transfer, copyright licensing, and R&D results of NTNU reaching NT\$100,000 is counted as one grade, each grade being worth 30 credits; cumulative amount that do not reach NT\$100,000 would be counted as 30 credits.</p> <p>(includes startups founded in accordance with NTNU regulations, but does not include upfront licensing fees paid by the NSTC)</p>	<p></p> <p>※技術移轉,金額欄位請填0~9數字,並上傳技轉合約書。</p> <p>※著作授權,金額欄位請填0~9數字,並上傳著作授權合約書。</p> <p></p> <p>以上技術移轉與著作授權均須以本校名義簽約者始得計點,不包含國科會先期技術移轉授權金。</p> <p>※For technology transfer, enter the amount with numbers and upload technology transfer contract.</p> <p>※For copyright license, enter the amount with numbers and upload copyright license contract.</p> <p>Points of technology transfer and copyright license will be counted only if the contract is signed in the name of NTNU. NSTC prior technology transfer royalties are not included.</p>

<p>新型/設計專利</p> <p>專利 patent</p>	<p>教師表現</p> <ul style="list-style-type: none"> <input type="checkbox"/> 教師學術專長(方向) <input type="checkbox"/> (暫不需填寫)教師個人資料 <p>學術表現</p> <ul style="list-style-type: none"> <input type="checkbox"/> 展演活動 <input type="checkbox"/> 專書及專書論文 <input type="checkbox"/> 學術論文 <input type="checkbox"/> 翻譯實務表現 <input type="checkbox"/> 擔任國際學會Fellow會士或院士 <input type="checkbox"/> 研究專案 <input type="checkbox"/> 技術報告與專業評論 <p>智慧財產權</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> 專利 <input type="checkbox"/> 技術移轉 <input type="checkbox"/> 著作授權 <p>※專利未以本校名義提出申請者不得計點。</p> <p>是否為以本校名義提出申請之專利:</p> <p style="text-align: center;"><input type="radio"/> 是 <input type="radio"/> 否</p> <p>Points of patent not applied in the name of NTNU will not be counted.</p> <p>※請填選獲得專利國家所屬地區、專利類型並上傳專利證書 pdf 檔。</p> <p>Enter the region of patent country and upload the PDF file of patent certificate.</p> <p>獲得專利國家所屬地區:</p> <p>專利類型:</p> <p>貢獻度比例:</p> <p>申請人/權利人類型:</p> <p>相關證明:</p> <p>專利類型:</p> <p>貢獻度比例:</p> <p>申請人/權利人類型:</p> <p>專利申請日期:</p> <p>專利核准日期:</p> <p>專利核准日期:</p>
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增進國際聲譽

Contribute to the promotion of international reputation

<p>擔任國內外知名學術期刊 (SCI、SSCI、A&HCI、TSSCI、THCI 及 Scopus 收錄期刊) 總(副)編/主(副)編 (須為 Editor-in-Chief 、 Associate Editor 、 Senior Editor , 但不含編輯委員 Editorial Board Member) 每年最多採計 100 點 Served as the editor-in-chief/chief editor/ senior editor/ associate editor of a renowned domestic or foreign academic journal (SCI、SSCI、A&HCI、TSSCI、THCI、SCOPUS) -Excluding Editorial Board Member</p>	<p>※本項目於教師表現系統中分置於三個不同的子目錄下，分別為：國際性服務、校外及校內，請依申請人所擔任之期刊歸屬情形，分別填至不同子目錄的藍色選項中，詳細填寫方式，請見表現系統中的填寫說明。擔任期間之起迄日，請務必填寫，以便計點，並上傳期刊版權頁佐證資料。</p> <p>This item is categorized into three different subdirectories in the teacher performance system</p> <p>Please fill in the options in the respective subdirectories based on the applicant's involvement in the journals. For detailed filling instructions, please refer to the instructions in the performance system. The start and end dates of the term served must be filled in for point calculation purposes, and the copyright page of the journal must be uploaded as supporting documentation.</p>
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※各類別請務必選擇期刊收錄分類並上傳收錄證明，如同時屬於兩個資料庫，請擇一選擇

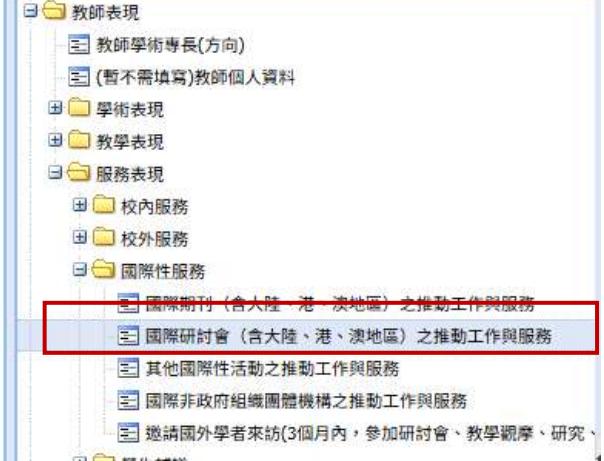
Please be sure to select the journal indexing category and upload proof of indexing. If the journal is indexed in two databases, please choose one.

收錄期刊分類:

上傳收錄證明:

※請選擇擔任職務及職務期間，相關證明欄位請上傳可檢核擔任職務期間及職位之佐證資料。

Please select the position held and the period of service. In the supporting documents section, upload verifiable evidence confirming the position and the period during which it was held.

	<p>擔任職務: <input type="text"/></p> <p>職務開始日期: <input type="text"/></p> <p>職務結束日期: <input type="text"/></p> <p>相關證明: <input type="text"/></p>
<p>本校主辦 Scopus 收錄國際學術研討會/本校主辦國際學會所屬之學術研討會/本校主辦國際學會授權學術研討會。</p> <p>International academic conference organized by NTNU which is collected in SCOPUS/ Academic conference of an international association hosted by NTNU/ Academic conference licensed by an international association hosted by NTNU</p>	<p></p> <p>※請選擇會議所屬類型並上傳 scopus 收錄、學會所屬獲學會授權主辦之佐證資料</p> <p>Please select the conference category and upload supporting documents proving Scopus indexing, the conference's affiliation with an academic society, or authorization by the society to host the conference.</p> <p>會議所屬類型: <input type="text"/></p> <p>上傳會議所屬類型佐證 (Scopus收錄、學會所屬、 學會授權主辦者請上傳證明 文件): <input type="text"/></p> <p>上傳會議所屬類型佐證 (Scopus收錄、學會所屬、 學會授權主辦者請上傳證明 文件): <input type="text"/></p> <p>※國際學(協)會：需為國際性學術組織(跨洲際或洲區域性)，且非屬內政部立案之國內人民團體</p> <p>“International society (association)” refers to international academic organizations (intercontinental or interregional), and excludes organizations registered under the Ministry of the Interior in Taiwan.</p> <p>※務必填寫擔任職務、期間之起迄日，職務需為 general chair/program chair，並上傳佐證資料。</p> <p>Select the start date and end date of the duties undertaken. Also, select the type of conference. The duties undertaken must be “general chair” or “program chair”, and upload certificate.</p>

	<p>上傳擔任職務佐證(擔任職務為 general chair/program chair 者請上傳證明文件):</p> <p>職務開始日期:</p> <p>職務結束日期:</p>
<p>擔任國際學(協)會主席 Served as the chairperson of an international society (association)</p>	<p>教師表現</p> <ul style="list-style-type: none"> 教師學術專長(方向) (暫不需填寫)教師個人資料 學術表現 教學表現 服務表現 校內服務 校外服務 國際性服務 國際期刊（含大陸、港、澳地區）之推動工作與服務 國際研討會（含大陸、港、澳地區）之推動工作與服務 其他國際性活動之推動工作與服務 國際非政府組織團體機構之推動工作與服務 邀請國外學者來訪(3個月內，參加研討會、教學觀摩、研究 <p>※國際學(協)會：需為國際性學術組織(跨洲際或洲區域性)，且非屬內政部立案之國內人民團體。</p> <p>“International society (association)” refers to international academic organizations (intercontinental or interregional), and excludes organizations registered under the Ministry of the Interior in Taiwan.</p> <p>※擔任國際學(協)會主席，需具世界性學術性質，擔任洲區域性分會主席、委員會主委者不納入採計。</p> <p>For applicant serving as chairperson of an international society (association). The association must be a global academic organization; serving as the chair of a regional branch or committee does not count.</p> <p>※擔任期間之起迄日，請務必填寫，以便計點，擔任職務務必勾選，並上傳佐證資料。</p> <p>Select the start date and end date. Also, select the duties undertaken and upload certificate.</p> <p>擔任職務:</p> <p>職務開始日期:</p> <p>職務結束日期:</p> <p>相關證明:</p>

「執行國科會國際合作計畫(含雙邊協議型國際合作計畫、雙邊研究人員交流計畫、雙邊交流研討會、雙邊研究計畫、補助學者提升國際影響力計畫、龍門計畫)」、「於直轄市以上具審查機制之展演場地展演」項目請於申請系統「新增資料」處更新資料)，資料更新後再匯入申請系統進行申請。For items of “ Executed NSTC international collaboration project” and “Performing at exhibition venues with a review mechanism at the municipal level or above” , please update the data in the "Add Data「新增資料」" section of the application system. Then, import the updated data into the application system for further application.



The screenshot shows a list of application system icons. The second icon from the left, labeled '研發處申請系統' (Research Department Application System), is highlighted with a red box. The fourth icon from the left, labeled '新增資料' (Add Data), is also highlighted with a red box. The other icons represent various performance management and achievement systems.

獎勵學術卓越 教師申請系統	研發處申請系統	本校教師表現 及系所績效管 理系統(舊版)	本校教師表現 及系所績效管 理系統(新版)	Teacher Perfor mance and De partment Achi	本校教師表現 及系所績效管 理系統(管理)	教師評鑑系統	系所自我評鑑 專區
							

(5)填報教師表現系統注意事項：Note for Filling in Teacher Performance System：

- 申請人務必以同一帳號進入教師表現及系所績效管理系統及本獎勵案線上申請作業系統，帳號若不同，則無法對應正確欄位資料。
- **Applicant shall log in “Teacher Performance and Department Achievement Management System” and this online application system with the same account. Applicants will fail to fill in the correct columns if different accounts are used.**
- 日期選項請務必使用小日曆選擇日期，否則若格式錯誤將造成申請系統無法判讀，恐影響老師權益。
- Select the date from the calendar offered. Wrong fill-in format will cause system error and affect application result.
- 填寫金額之欄位請只填入0~9，不可有其他符號、文字，若格式錯誤亦將造成申請系統無法判讀正確資料。

正確範例：25000000

錯誤範例：NT25000000、25,000,000、NT25,000,000、25000000 元、新台幣

25000000 元、25000 千元、2500 萬元……等。

● Only numbers can be filled in the fee column. Any symbols and characters are not allowed. Wrong fill-in format will cause system error.

Correct example : 25000000

Wrong example : NT25000000、25,000,000、NT25,000,000、25000000 元、新台幣 25000000 元、25000 千元、2500 萬元

需要上傳佐證資料之項目，請務必上傳，否則系統會將無佐證之表現資料視為無效筆數，不計入點數。

Upload evidence or certificates if needed. The system will regard performance without evidence or certificates as invalid information.

※In the event of any discrepancy between the English version and the original Chinese version, the Chinese version shall prevail.