

Application Precautions and Score Counting Descriptions

1. Please update relevant performance data in the NTNU Teacher Performance and Department Achievement Management System.
2. For items of "Executed NSTC international collaboration project", "SCOPUS Indexed Book Chapter" and "Performing at exhibition venues with a review mechanism at the municipal level or above", please update the data in the "[Add Data 「新增資料」](#)" section of the application system. Then, import the updated data into the application system for further application.
3. Academic performance data of the past **three** years is counted, from **January 1, 2022 to December 31, 2024**. For recipients of "Newly Appointed Distinguished Talent Incentive" who are still in the incentive period and apply for the "Distinguished Talent Incentive", only performance data during their employment as certified faculty member at NTNU can be calculated.

4. Applicant Take-Office Date:

Applicant (Certified NTNU full-time faculty members) hired after **August 1, 2024** (inclusive) shall be hired for the first time in Taiwan, and shall not be recruited from other public or private colleges and academic research institutes of Taiwan. (In accordance with NSTC Reward Policy)

5. With the fact of delivery and childcare in the past **three years**, please upload delivery certificate in pdf. The term of data can be extended to **five years**.

Note: Male faculty members shall provide parental leave certificates to extend the term of the data.

6. Applicant shall be the first author or corresponding author of the original papers or books (including book chapters), and credits for the second author is counted as 50%, and 20% for the third author or below (book is not applied to credit counted for the third author or below). Also, the credit of papers published during PhD or Postdoc is counted half. Please upload the first page of the paper or full text (including title, author, and issue date) in PDF, the cover of the book and the copyright page in pdf; as for a single article (book chapter), please upload the copyright page and the first page of the article (book chapter) in pdf on NTNU Teacher Performance and Department Achievement Management System. If the book chapter is Scopus-indexed, please upload supporting documentation in the "Add

Data" section of the Distinguished Talent Incentive application System to obtain 20 credits.

Note:

- (1) For journal papers, please upload not only the first page of the paper or full text, but also attribution searching page of database; for Scopus, please upload ranking percentage searching page of SJR journal (**The SJR percentile needs to be calculated down to the subdiscipline**); for TSSCI and THCI database, please upload archived database searching page of the publication year of papers; for NSTC approval non-I-category journals but with the same level as TSSCI, please upload relevant NSTC certificates; other papers published in journals with review system and ISSN, please upload copyright page (listing ISSN number). The certificates above shall be uploaded to the "upload certificate" column in pdf on the Performance System.
- (2) Papers marked as "In Press" will not be counted until formal publication. For Online publications, if the publication date has already been used as the basis for applying for this incentive, the publication date of the paper cannot be modified after subsequent print publication. (the publication year for its first application can't be changed afterward when applying "Distinguished Talent Incentive").
- (3) If there is a statement that the applicant's contribution is equal to the first author's on the author page of the paper, it can be counted as the same precedence.
- (4) When two NTNU faculty members have co-authorship and are the first and the corresponding author respectively, the credits will be counted half if they both submit the application; but if not, then it will be counted as full credits. To count full credits, the co-authors must coordinate beforehand.
- (5) The ranking of journals in various databases refers to the year of publication. If the latest ranking data has not been announced, the data from the previous year can be used for reference (but only for the latest year's data, when the next year's application please update to the latest information).
- (6) Book review is not counted as academic paper.
- (7) Conference paper is referred to the top 50% of SJR and should be the full paper, the poster-form publication and summary will not be counted.
- (8) Credits of books Counting:
 - (a) Books that are applied for the incentive shall be submitted to National Taiwan Normal University Press for review, and

be given different grades and credits in accordance with review grades, and this is not applied to manuals, textbooks, literary and artistic creations, translation books, editing annotations, translation annotations, and published paper compilation (credits of paper collection are attributed to book chapter), and so on. Whether the textbook, annotation (translation) books, and other books with different attributes meet the requirements of academic books shall be confirmed by NTNU Press before submission for review.

(b) Co-authorship within two people can be submitted for credit counting (in accordance with the order of paper publication authors); co-authorship of more than three people (inclusive) are not counted as books, but as book chapter.

(c) If books for promotion review are not submitted to NTNU Press for ranking review, they may be counted as grade A, and please upload relevant certificates.

7. For papers published on Scopus journals, please fill out the journal rank of affiliated field of the publication year (SCImago Journal Rank, SJR rank), select the ranking percentage (%) of Scopus database, fill in FWCI value, and upload ranking percentage and FWCI certificate in pdf.

Note1: Ranking percentage of SJR rank is referred to the corresponding ranking percentage of SJR rank of the publication year.

Note2: FWCI (Field-weighted Citation Impact)

FWCI indicates the standardized average citations compared with publications of the same discipline, publication year and type in the past three years. The formula shows as follows.

$$\text{FWCI of paper P} = \frac{\text{Number of Citation of paper P}}{\text{The average citations of paper P in the same publication year, discipline, and type around the world}}$$

If the value is greater than 1, it indicates that the citation impact of the paper is above the average around the world.

8. For items of “Performing at exhibition venues with a review mechanism at the municipal level or above” please add the performance data through the 'Add Data' option in the application system.

(a) The recognition of municipal level (or above) venues with review mechanisms and the calculation method for performance sessions shall be conducted in accordance with the Regulations for Faculty

Evaluation of College of Arts and College of Music.

(b) The items added in the application system must be accompanied by the upload of supporting documentation. Cases with incomplete data will not be scored.

9. Research Project Applied for the incentive

To be adopted in the incentive, applicant shall be the principal investigator of NSTC research projects, Non-NTSC Government Project, academia-industry cooperation projects (funded by industry, foundation, and other private institutions), and other projects.

Note:

- (1) Every year's project of NSTC multi-year projects is counted as one piece, and applicant shall fill in the project amount for each year (one year as one project).
 - (2) NSTC subsidy project that is related to academic research may be counted, and the following can be counted: medium-size equipment subsidy project, promoting and planning subsidy project, book subsidy project, talent cultivation subsidy project, ministry (MOE and NSTC) cooperation subsidy project, result promotion subsidy project, core facilities subsidy project, public science education project, innovative and preliminary concept project, national science and technology project, Executive Yuan science development fund subsidy project, and book writing project.
 - (3) For NSTC single integrated project, sub-investigator is seen to host one project and may be counted. (Evidence of serving as a sub-project leader in the project proposal and evidence of the distribution of execution amounts by each project leader must be provided for credit calculation.)
 - (4) Projects of different types Under the "Promote Industry-academia collaboration" category will not be counted more than once."
 - (5) Research project signed with industry, foundation, or other private institutions is counted based on project closing date.
10. Applicant shall upload NSTC approval list and academia-industry cooperation project contract, budget details and other documents in pdf on the NTNU Teacher Performance and Department Achievement Management System.
11. Patent application that is not submitted under NTNU's name shall not be counted, and please upload the patent certificate in pdf on the NTNU Teacher Performance and Department Achievement

Management System.

12. For applicant serving as (associate) editor / (associate) editor-in-chief for domestic or foreign noted academic journals, please upload the copyright page of the journal in pdf on the NTNU Teacher Performance and Department Achievement Management System.
13. For hosting “International academic conference organized by NTNU which is collected in SCOPUS/ Academic conference of an international association hosted by NTNU/ Academic conference licensed by an international association”, please provide relevant certificates.
14. “International society (association)” refers to international academic organizations (intercontinental or interregional), and excludes organizations registered under the Ministry of the Interior in Taiwan.
15. For applicant serving as chairperson of an international society (association). The association must be a global academic organization; serving as the chair of a regional branch or committee does not count.
16. For items of “Executed NSTC international collaboration project”, “Joint dual-degree for foreign students”, and “SCOPUS Indexed Book Chapter” data must update and provide supporting documents in the “Distinguished Talent Incentive” application system under the "Add Data" option before importing it into the system.

※In the event of any discrepancy between the English version and the original Chinese version, the Chinese version shall prevail.