

Application Precautions and Point Counting Descriptions

1. Information filled in the application form shall be downloaded from the NTNU Teacher Performance and Department Achievement Management System, except for the items that are necessary for individuals to fill out by themselves.
2. Academic performance data in the last five years is counted, from **January 1, 2017 to December 31, 2021**.
3. Applicant Take-Office Date:

Applicant (Certified NTNU full-time faculty members) hired after **August 1, 2021 (inclusive)** shall be hired for the first time in Taiwan, and shall not be recruited from other public or private colleges and academic research institutes of Taiwan. (In accordance with MOST Reward Policy)

4. With the fact of delivery and childcare in the last five years, please upload delivery certificate in pdf. The term of data can be extended to seven years.

Note: Male faculty members shall provide parental leave certificates to extend the term of the data.

5. Applicant shall be the first author or corresponding author of the original papers or monographs (including book chapter), and points for the second author is counted as 50%, and 20% for the third author or below (monograph is not applied to point counted for the third author or below). Also, the point of papers published during PhD or Postdoc is counted half. Please upload the first page of the paper or full text (including title, author, and issue date) in PDF, the cover of the monograph and the copyright page in pdf; as for a single article (book chapter), please upload the copyright page and the first page of the article (book chapter) in pdf on NTNU Teacher Performance and Department Achievement Management System.

Note:

- (1) For journal papers, please upload not only the first page of the paper or full text, but also attribution searching page of database; for Scopus, please upload ranking percentage searching page of SJR journal; for TSSCI and THCI database, please upload archived database searching page of the publication year of papers; for MOST approval non-I-category journals but with the same level as TSSCI, please upload relevant MOST certificates; other papers published in journals

with review system and ISSN, please upload copyright page (listing ISSN number). The certificates above shall be uploaded to the “upload certificate” column in pdf on the Performance System.

- (2) Papers In Press or On Line shall wait for formal publication to be counted.
- (3) If there is a statement that the applicant’s contribution is equal to the first author’s on the author page of the paper, it can be counted as the same precedence.
- (4) When two NTNU faculty members have co-authorship and are the first and the corresponding author respectively, the points will be counted half if they both submit the application; but if not, then it will be counted as full points.
- (5) If the standard of a journal database archiving new journals is referred to the condition of the journal publication in the last two years, the papers published in the last two years can be attributed in this database.
- (6) Book review is not counted as academic paper.
- (7) Conference paper is referred to the top 50% of SJR and is the full paper, and the poster-form publication and summary will not be counted.
- (8) Points of Monographs Counting:
 - (a) Monographs that are applied for the rewards shall be submitted to National Taiwan Normal University Press for review, and be given different grades and points in accordance with review grades, and this is not applied to manuals, textbooks, literary and artistic creations, translation books, editing annotations, translation annotations, and published paper compilation (points of paper collection are attributed to book chapter), and so on. Whether the textbook, annotation (translation) books, and other books with different attributes meet the requirements of academic monographs shall be confirmed by NTNU Press before submission for review.
 - (b) Co-authorship within two people can be submitted for point counting review (in accordance with the order of paper publication authors); co-authorship of more than three people (inclusive) are not counted as monograph, but as book chapter.
 - (c) If monographs for promotion review are not submitted to NTNU Press for ranking review, they may be counted as grade A, and please upload relevant certificates.
 - (d) For monographs that have received ranking approval, please upload approval certificates.

6. For papers published on Scopus journals, please fill out the journal rank of affiliated field of the publication year (SCImago Journal Rank, SJR rank), select the ranking percentage (%) of Scopus database, fill in FWCI value, and upload ranking percentage and FWCI certificate in pdf.

Note1: Ranking percentage of SJR rank is referred to the corresponding ranking percentage of SJR rank of the publication year.

Note2: FWCI (Field-weighted Citation Impact)

FWCI indicates the standardized average citations compared with publications of the same discipline, publication year and type in the past three years. The formula shows as follows.

$$\text{FWCI of paper P} = \frac{\text{Number of Citation of paper P}}{\text{The average citations of paper P in the same publication year, discipline, and type around the world}}$$

If the value is greater than 1, it indicates that the citation impact of the paper is above the average around the world.

7. Academic papers, monographs (including book chapter) and patents with the highest points in the last five years are counted together as 10 pieces at most; This shall be counted together, and cannot be counted separately. For example, sixpapers, two patents, and two monographs are counted together as 10 pieces in total.
8. Research Project Applied for the Reward

To be adopted in the reward, applicant shall be the principal investigator of MOST research projects, academia-industry cooperation projects, and other projects.

Note:

- (1) Every year's project of MOST multi-year projects is counted as one piece, and applicant shall fill in the project amount for each year (one year as one project).
- (2) MOST subsidy project that is related to academic research may be counted, and the following can be counted: medium-size equipment subsidy project, promoting and planning subsidy project, book subsidy project, talent cultivation subsidy project, ministry (Ministry of Education and Ministry of Science and Technology) cooperation subsidy project, result promotion subsidy project, core facilities subsidy project, public science education project, innovative and preliminary concept project, national science and technology project, Executive Yuan

science development fund subsidy project, and book writing project.

- (3) For single integrated project, sub-investigator is seen to host one project and may be counted.
 - (4) Research project signed with private institution is counted based on closing date.
9. Applicant shall upload MOST approval list and academia-industry cooperation project contract, budget details and other documents in pdf on the NTNU Teacher Performance and Department Achievement Management System.
 10. Patent application that is not submitted under NTNU's name shall not be counted, and please upload the patent certificate in pdf on the NTNU Teacher Performance and Department Achievement Management System.
 11. For applicant serving as (associate) editor / (associate) editor-in-chief for domestic or foreign noted academic journals, please upload the copyright page of the journal in pdf on the NTNU Teacher Performance and Department Achievement Management System.
 12. International Association: The association shall be an international academic organization (transcontinental or continent regional) and does not affiliate to domestic civil organization registered in Ministry of the Interior.
 - (1) For international academic seminar about archive in Scopus and organized by NTNU, please provide archive certificates.
 - (2) For academic seminar affiliated to international association and organized by NTNU, please provide relevant certificates.
 - (3) For academic seminar authorized by international association and organized by NTNU, please provide relevant certificates.
 13. For applicant serving as international association chairperson and committee chairperson, the association and committee shall have cosmopolitan academic nature. Applicant serving as continent regional branch chairperson and committee chairperson is not counted.
 14. For applicant serving as school affair and department evaluation committee member of foreign colleges, or as postgraduate thesis oral defense committee member of foreign colleges (including thesis external examiner committee member), please provide letter of appointment or other certificates.

※In the event of any discrepancy between the English version and the

original Chinese version, the Chinese version shall prevail.